
RARITAN TOWNSHIP MUNICIPAL UTILITIES AUTHORITY
REGULAR MEETING MINUTES

JUNE 19, 2014, 2014

365 Old York Road, Flemington, New Jersey
(908) 782-7453 Office

(908) 782-7466 Fax

APPROVED

1. **MEETING CALLED TO ORDER AT 5:00 PM**

The meeting of the Raritan Township Municipal Utilities Authority (RTMUA) was called to order stating that the meeting had been advertised in accordance with the Open Public Meetings Act setting forth the time with the RTMUA office as the place of said meeting. It was further stated that a copy of the Agenda was posted on the RTMUA office bulletin board.

2. **ATTENDANCE ROLL CALL:**

Chair Del Vecchio	Here
Dr. Dougherty	Here
Mr. Kendzulak, Jr.	Here
Mr. Kinsella	Here
Mr. Tully	Here

Also present were Bruce Miller, RTMUA Executive Director; Greg LaFerla, RTMUA Chief Operator; Regina Nicaretta, RTMUA Executive Secretary; James G. Coe, PE, Hatch Mott MacDonald; Nancy Wohlleb, PE, Hatch Mott MacDonald; C. Gregory Watts, Esquire, Watts, Tice & Skowronek.

3. **PLEDGE OF ALLEGIANCE**

4. **APPLICATIONS:**

None

5. **RESOLUTIONS:**

Resolution #2014 - 24 Return of Legal & Engineering and Inspection Escrow

Mr. Tully made a motion to approve Resolution #2014 - 24, Mr. Kendzulak, Jr. seconded the motion. All were in favor.

Resolution #2014 - 25 Revision of Administration Employee Policy and Procedure Handbook

Mr. Kendzulak, Jr. made a motion to approve Resolution #2014 - 25, Mr. Tully seconded the motion. All were in favor.

Resolution #2014 – 26 Authorization to Advertise for Chemicals and Receive Bids for the Purchase of Chemicals

Mr. Kendzulak, Jr. made a motion to approve Resolution #2014 - 26, Mr. Kinsella seconded the motion. All were in favor.

Resolution #2014 – 27 Amendment to Agreement for Professional Engineering Services Hatch Mott MacDonald

Mr. Tully made a motion to approve Resolution #2014 - 27, Mr. Kinsella seconded the motion. All were in favor.

Resolution #2014 – 28 Audit Report Review

Mr. Michael Schreck and Ms. Jeannette Emmons went over the draft Audit in detail. There were no Findings or Recommendations. Mr. Schreck stated that he would deliver the Final Audit on Friday, June 20, 2014 or Monday, June 23, 2014.

Dr. Dougherty made a motion to approve Resolution #2014 – 28, Mr. Kinsella seconded the motion.

Roll call vote:	Chair Del Vecchio	-	Yes
	Dr. Dougherty	-	Yes
	Mr. Kendzulak, Jr.	-	Yes
	Mr. Kinsella	-	Yes
	Mr. Tully	-	Yes

6. **Approval of Minutes:** Minutes of May 15, 2014

Dr. Dougherty made a motion to approve the minutes from the May 15, 2014 meeting. Mr. Kendzulak, Jr. seconded the motion. All were in favor. Mr. Tully abstained.

7. **Treasurer's Report / Payment of Bills:**

Mr. Kendzulak, Jr. - The Check Register total is \$166,211.11.

Mr. Kinsella made a motion to approve the payment of bills. Mr. Tully seconded the motion.

Roll call vote:	Chair Del Vecchio	-	Yes
	Dr. Dougherty	-	Yes
	Mr. Kendzulak, Jr.	-	Yes
	Mr. Kinsella	-	Yes
	Mr. Tully	-	Yes

8. **Citizens' Privilege:**

None

9. **Adjourn into Closed Session by Motion, if Needed**

10. **Adjournment of Regular Meeting:**

Mr. Tully made a motion to adjourn the Regular Meeting. Mr. Kinsella seconded the motion. All were in favor.

RARITAN TOWNSHIP MUNICIPAL UTILITIES AUTHORITY
WORK SESSION MINUTES

JUNE 19, 2014

365 Old York Road, Flemington, New Jersey
(908) 782-7453 Office (908) 782-7466 Fax

APPROVED

1. **The Work Session** of the Raritan Township Municipal Utilities Authority will be called to order upon the adjournment of the Regular Meeting.

2. **Correspondence:**

Mr. Theodore S. Danforth, PE of TSD Environomics, Inc. to Gregory A. LaFerla, Chief Operator of RTMUA regarding Summit Custom Spray Drying

Mr. Del Vecchio – Mr. Miller, do you want to go through that?

Mr. Miller – That's really Mr. LaFerla's; do you want to comment on it?

Mr. LaFerla – This is the place we're having the problems with. I received this on June 4, 2014 and haven't heard anything else from them.

Mr. Watts – We sent a letter to DEP and we haven't gotten any response from them yet.

3. **Unfinished Business:**

None

4. **New Business:**

None

5. **Professional Reports:**

a) Attorney - none

b) Engineer –

Mr. Coe – I do need to report to you that this will be my last meeting with the Authority as I am retiring as of June 30, 2014. I have enjoyed a long relationship with the Authority.

All Commissioner's offer their congratulations.

Mr. Coe – I do feel that I am leaving you in good hands and I believe the Authority has confidence in Mrs. Nancy Wohlleb; I think Mrs. Wohlleb can serve

every need that you have and she has access to people to support her. If possible I would like to provide an opportunity for the Authority to meet Mr. Peter Kocsik; I believe Mr. Miller has already met him; he is the Division Manager.

6. RTMUA Reports:

a) Administrative Report

Mr. Miller – I attached a copy of Assembly Bill 2887 to the back of my report. They want a lot of information; we talked about it the AEA Legislative Meeting yesterday and they said it's probably not going to go anywhere.

b) Operations Report

1. Chief Operator's Report - ok
 - i) Overtime Recap
 - ii) Septage / Greywater Recap

Mr. LaFerla – We did receive a Certificate of Environmental Stewardship from NJDEP.

2. Laboratory Summary - ok
3. Maintenance Summary - ok
4. Readington Flows - ok

c) Commissioner's Comments:

Mr. Del Vecchio – I see this notice, which I knew was coming, on phosphorus. This came from the State letting us know the hearing is July 16, 2014. It will probably get published and everything by the third quarter. When is our permit for this plant up?

Mrs. Wohlleb – We are waiting for comments back from DEP; I think we submitted about a year ago on August 13th.

Mr. Coe- They have it but they haven't reissued the permit.

Mrs. Wohlleb – We submitted the renewal application and they have not commented on it.

Mr. Kendzulak, Jr. – If they impose phosphorus limits on it, we have three years?

Mr. Coe – That's what I've heard. Originally I was saying five; they were giving you a permit cycle. DEP felt that since everyone has known this is coming for ten years, they may be inclined to give less than the five. Obviously we will argue for more if they come down with three because that's unreasonable to get financing, engineering and everything else into place.

Mr. Kendzulak, Jr. – So it's premature to address this with the budget at this time?

Mr. Coe – Yes, first you need to see what the number is going to be then we do a relatively quick study on what the alternative treatment methods are and see what's the most economical way to address it.

7. Discussion:

a) Block 16.01 Lots 37.01 & 54 Capacity Request for Affordable Housing

Mr. Miller – This has been around and it's by the Hunterdon Central High School on Junction Road. They are a big company and I think all they do is COAH type developments. What he is asking for is can he get capacity so what he is really asking for is a Point System.

Mr. Del Vecchio – What is the property zoned for?

Mr. Kinsella – I-2 zone?

Mr. Kendzulak, Jr. – The question is, is this a Board of Adjustment or does the zoning provide for this?

Mr. Miller – I'll talk to Ms. Sunyak about this. It's obviously not something that needs immediate attention but it needs attention.

Mr. Del Vecchio – They are asking us to respond to them and when we were doing the Yale property and the Point System, that was all still zoned commercial and industrial and they wanted a little bit for residential on it, we didn't give that to them because it wasn't zoned for that. I think we need to do the same thing here, we need to look at what is the current zoning on that block and lot and then if it is still commercial or industrial we need to go back to them and say that the piece of property that they are looking at is not zoned for that.

Mr. Watts – Back in the day when we made direct allocations, we reached an agreement with the Township that if a property was not zoned for the new use or needed a variance we wouldn't make a preliminary allocation and they would have to get their approvals first. So regardless, they should probably be told that we don't have capacity unless we go through a Point System allocation and it would need to be in accordance to zoning.

Dr. Dougherty – I recommend Counsel right the letter.

Mr. Del Vecchio – Anything else from the Commissioner's?

RTMUA

6/19/14 Work Session

Page 7 of 7

Mr. Kendzulak, Jr. – In the lab summary, I see that Ms. Loudon was recognized at the NJWEA as Young Professional of the Year and was presented the WEF Laboratory Excellence Award.

Dr. Dougherty – I'd like to thank the Authority for the fruit basket and cards that were received regarding my mother's passing.

8. **Adjourn into Closed Session by Motion, if Needed**

9. **Adjournment of Work Session:**

Mr. Tully made a motion to adjourn the Work Session. Mr. Kendzulak, Jr. seconded the motion. All were in favor. The Meeting ended at 6:24 pm.